



Job Opportunities

Competition # 0120-49

**BATC Employment & Training
Arena Canteen Trainees
Three (3) Temporary Term Positions**

THE POSITION:

Under the direction of the Personal Development Coach of BATC Employment & Training, the Arena Canteen Trainee will be responsible for specific tasks in the concession of the arena. This is a term position based out of **Ahtahkakoop Cree Nation**.

DUTIES AND RESPONSIBILITIES:

- Prepare food for the concession of the arena;
- Establish and maintain good communication with Coordinator or Band designate(s), food vendors, and arena staff;
- Prepare a list of concession item to be sold to the public. The list of concession items to be submitted to Coordinator or Band designate(s);
- Assist in ordering concession items with Band designate(s);
- Work as a team to ensure the concession is kept clean at all times;
- Prepare and handle food according to Safe Food Handling and Nutritional Guidelines;
- Hand in all monies to the Band Designate on a daily basis;
- Other duties as assigned

Record Keeping:

- Provide written incident reports to immediate supervisor
- Maintain an inventory of food and equipment;
- Submit timesheets and leave forms to immediate supervisor

Hours of Work:

- To be determined.

QUALIFICATIONS

- Must be youth between the ages of 18-64 and on Income Assistance residing on **Ahtahkakoop Cree Nation**;
- Must have completed Safe Food Handling Course;
- Willingness to work as a team member with BATC and arena staff;
- Ability to work in scheduled hours; evenings and/or weekends
- **MUST HAVE CPIC**

Closing Date: September 25, 2020 by 4:30 pm – Please Quote Competition # 0120-49

Please submit Resume, Cover Letter and CPIC to:

**Human Resources
Battlefords Agency Tribal Chiefs
1282 101st Street
North Battleford, SK S9A 0Z8**

Phone: 306-446-1400

Email: humanresources@batc.ca