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**Job Opportunities****Competition # 0120-51**

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**BATC Employment & Training  
Arena Worker Trainees  
Three (3) Temporary Term Positions  
Moosomin First Nation**

**THE POSITION:**

Under the direction of the Personal Development Coach of BATC Employment & Training, the Arena Worker will be responsible for specific tasks in the arena. This is a term position based out of **Moosomin First Nation**.

**DUTIES AND RESPONSIBILITIES:**

- Janitorial duties in all public areas, including bathrooms and bleachers;
- Shovel sidewalks and entrances of the arena;
- Operation and maintenance of ice plant and Zamboni;
- Ensure all bathroom supplies are in the bathrooms;
- Empty all garbage consistently through-out the day or at the end of the day;
- Go out and put all garbage bags into garbage bins at the end of the day or shift;
- Assist in ordering supplies such as garbage bags, janitorial supplies with the Band Designate;
- Wipe down all areas such as windows, walls daily;
- Enforcement of arena rules;
- Clean arena mezzanine daily;
- Establish and maintain a good communication with Band Designate, or designates, food vendors and arena staff;
- Other duties as assigned

**Record Keeping:**

- Provide written incident reports to immediate supervisor
- Maintain an inventory of supplies and equipment;
- Submit timesheets and leave forms to immediate supervisor

**QUALIFICATIONS**

- Must be youth between the ages of 18-64 and on Income Assistance residing on **Moosomin First Nation**;
- Willingness to work as a team member with BATC staff;
- Must be willing to sign an Oath of Employment and abide by a Code of Ethics
- Ability to work in scheduled hours; evenings and/or weekends
- **MUST HAVE CPIC**

**Closing Date: September 25, 2020 by 4:30 pm – Please Quote Competition # 0120-51**

**Please submit Resume, Cover Letter and CPIC to:**

**Human Resources  
Battlefords Agency Tribal Chiefs  
1282 101<sup>st</sup> Street  
North Battleford, SK S9A 0Z8**

**Phone: 306-446-1400**

**Email: [humanresources@batc.ca](mailto:humanresources@batc.ca)**