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**Job Opportunities****Competition # 0120-61**

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**BATC Inc**  
**HEALTH DIRECTOR**  
**One (1) Full Time Permanent Position**

**THE POSITION**

The candidate will implement the BATC Health Management Plan while continually ensuring that the First Nations and community members have access to efficient and quality health services. This position reports to the Executive Director and will be responsible for the operation and management of all departments within the Health Services division. The position requires substantial operational and planning oversight as well as planning health service delivery system wide. The Director will assist in the implementation of the Health operational strategies. The candidate will work alongside Indigenous Services Canada and First Nations Inuit Health Branch to ensure top level service to our Nations under BATC Health Inc.

**DUTIES AND RESPONSIBILITIES**

- lead and lend expertise to the ongoing expansion of health programming leading to improved health related outcomes for Nation members.
- Administration of current programs and services
- Prepare, present, and inform BATC Executive Council of all health updates and discussion that are taking place on a monthly basis
- Development of new programs and preparation of proposals to meet identified community health needs including cost analysis and evaluations
- Will sit on committees as required
- Must oversee and in cooperation with BATC Finance perform a monthly Finance and budget review with BATC Executive Council
- Will ensure that full accounting practices and principles are adhere to

**SKILLS & QUALIFICATIONS**

- Master's in health-related profession or health administration
- Experience in First Nations health services and management
- Knowledge of financial software
- Awareness of First Nation culture and communities
- Executive administration: including the preparation and distribution of agendas, background material and minutes including strategic planning
- Ensure that traditional and cultural health approaches are incorporated into all health service delivery and will collaborate with other members of staff
- Coordinate the development of emergency response planning procedures for the communities
- Oversee Full Cycle financial management of the BATC Health Inc. to ensure financial accountability and the efficient utilization of all health resources
- Will lead by the example and demonstrate leadership, integrity, creativity, respect while achieving results by involving and empowering staff
- Will develop strategic plans and long-term vision
- Have strong proposal writing skills with demonstrated ability to secure as well as maintain funding for programs and services
- Knowledge of Federal and Provincial funding partners

**Closing date: January 29, 2021 by 4:30pm – Please Quote Competition #0120-61**

**Please submit resume, cover letter, and copy of CPIC to:**

Human Resources  
Battlefords Agency Tribal Chiefs  
1282 101st Street, North Battlefords, SK S9A 0Z8

Phone: 306-446-1400  
Email: [humanresources@batc.ca](mailto:humanresources@batc.ca)

***Battlefords Agency Tribal Chiefs thanks all applicants, but only those chosen for interview will be contacted.***