



Procedure to apply for a Criminal Records Check (for service with the vulnerable sector)

All coaches, assistant coaches, trainers, managers and mission staff will agree to undergo a criminal record check utilizing the appropriate Saskatchewan Games process.

In accordance with the policies of the Federation of Saskatchewan Indian Nation Sport, Culture, Youth & Recreation Board and the 2022 Tony Cote First Nation Summer Games, each Committee Member, volunteer, Chaperone, coach, assistant coach, trainer, manager and mission staff will be required to undertake a Criminal Records Check for service with the vulnerable sector. The term “vulnerable persons” is persons who, because of their age, disability or other circumstances, whether temporary or permanent;

- a) are in a position of dependence on others; or
- b) are otherwise at a greater risk than the general population of being harmed by persons in a position of authority or trust relative to them.

It will be the responsibility of the volunteer to submit the findings of their criminal records check. The procedure for submission is as follows:

1. Complete the Criminal Record Check (CRC) form.
2. Once you have fully completed the form please take the CRC form at your local police service. If you live **outside** Prince Albert or Saskatoon, please take to your local RCMP detachment.
3. Submit the information obtained from your local police service to the 2022 Tony Cote First Nation Summer Games Committee (Volunteer, coaches and managers) or (mission staff). Listing attached.
4. If your CRC is not passed you will be notified in writing and you will not be eligible for participation at the Saskatchewan First Nation Games.

Your Criminal Record Check (CRC) will be processed at no charge.

The practice of conducting a criminal records check involves accessing the information made available through the Canadian Police Information Computer system about a person's conviction(s) for which a pardon has not been granted and outstanding criminal charges. The **CRC** also includes any relevant police incidents related to a five (5) year residency address history. Regardless of previous clearance or other security clearance, we ask all those who have signed up to volunteer to complete a *criminal record check for service with the vulnerable sector*.

Criminal record checks will not be accepted by way of email, or facsimile.



Personal Security Record Check

(checks must occur before June 24-2022)

NAME OF APPLICANT: _____
Surname Given Name Middle Name

MAIDEN NAME and/or ANY OTHER NAMES USED: _____

ADDRESS: _____
Apt. # Street/Avenue

City/Town Province/ Postal Code Telephone Number

DATE OF BIRTH: _____ PLACE OF BIRTH: _____ SEX: Male / Female
Year/Month/Day

POSITION APPLIED FOR: Games Committee, Volunteer, Coach, Assistant Coach, Trainer, Manager or Mission Staff for the 2022 Tony Cote First Nation Summer Games

HAVE YOU EVER BEEN CHARGED WITH A CRIMINAL OFFENCE? YES / NO

STATEMENT OF CONSENT:

I hereby consent to a search of all records available at the time the search is conducted, including pending charges, convictions and court orders registered in my name in the National Repository and databases available to the police service. I understand that if a possible record exists, it will not be disclosed unless identification has been confirmed by either myself or by fingerprints.

Dated this _____ day of _____, 20____ Signature: _____

WAIVER for CONSENT of RELEASE OF INFORMATION TO THE 2022 Tony Cote First Nation Summer Games Committee:

I consent to the release of any and all information from available records to the authorized person of the Tony Cote First Nation Summer Games

Dated this _____ day of _____, 20____ Signature: _____

CONSENT FOR PERSONS APPLYING FOR POSITIONS WITHIN THE VULNERABLE SECTOR:

If you are an applicant for a paid or volunteer position

i) with a person or organization responsible for the well-being of one or more children or vulnerable persons, and

ii) if the position is a position of authority or trust relative to those children or vulnerable persons please complete the

following consent.

Description of the volunteer positions: Games Committee, Coach, Assistant Coach, Trainer, Manager or Mission Staff, Volunteer

Provide details regarding the children or vulnerable persons: (e.g.: age, number of persons, etc.)

I consent to a search being made in the automated criminal records retrieval system maintained by the Royal Canadian Mounted Police to find out if I have been convicted of, and been granted a pardon, for any of the sexual offences that are listed in the schedule to the Criminal Records Act.

I understand that, as a result of giving this consent, if I am suspected of being the person named in a criminal record for one of the sexual offences listed in the schedule to the Criminal Records Act in respect of which a pardon was granted or issued, that may then disclose all or part of the information contained in that record to a police force or other authorized body. That police force or authorized body will then disclose that information to me. If I further consent in writing to disclosure of that information to the person or organization referred to above that requested the verification, that information will be disclosed to that person or organization.

Dated this _____ day of _____, 20____ Signature: _____

IDENTIFICATION PRODUCED: (1) _____ (2) _____

Upon presentation of the form, two pieces of valid identification for verification will be required. These pieces must confirm his/her name, date of birth and address. One piece of identification must include a photo. Valid identification pieces include, but are not limited to: Drivers License, Passport, Birth Certificate, or Provincial Health Card.

Witness: _____
(Person Verifying Information – printed name & signature required)

Phone # _____